

Trustee Recruitment Pack

Llantarnam Grange is the regional centre for the visual arts and craft in south-east Wales. We are a charity based in the heart of Cwmbran, rooted in our local community, with a reach across the UK. We are seeking two new trustees to join our board, and are looking for people who have the enthusiasm, skills, and experience to help guide our work supporting artists, makers, participants, and audiences. We want to hear new voices and perspectives to help us, and those we work for thrive. If you are inspired by what we do and want to get involved as a member of our board, we would love to hear from you.

About the role

Board members ensure there is good governance of the organisation. Trustees are legally responsible for the charity, oversee the development of strategy, monitor finances and organisational performance, and agree how to manage the risks we face. Trustees also act as ambassadors, promoting our work, developing new partnerships and opportunities for the future.

We are committed to ensuring our board reflects the communities we serve. By this we mean through race, gender, sexuality, age, language, ethnic / national origins, religion or belief, disability, financial status, where people live, or the experiences they have had. We are particularly looking for people who can support us in certain areas mentioned below, but we are not expecting any single person to have everything that we are looking for. So please let us know what you feel your strengths are and what you can bring to the board - we welcome applications from all backgrounds.

We are particularly looking for people with experience of **Capital redevelopments**, especially those with experience of sustainable buildings; people with **retail /commercial operations** experience; and people who are first language **Welsh speakers** or advanced Welsh learners and/or have experience of working bilingually.

We'd love to hear from people who have previous charity board experience but also welcome applications from those who are looking to become a trustee for the first time. A full induction programme will be provided, and if you haven't been a trustee before we will support you with training, mentoring, and buddying with another trustee.

The commitment

We are looking for dedicated individuals who can contribute to the future success of Llantarnam Grange. Working positively as part of a team you will need to be able to offer your time and expertise, show good, independent judgement, think creatively and share ideas, have a willingness to speak your mind, understand and accept the legal duties, responsibilities and liabilities of trusteeship, respect confidences, and commit to adhering to the Nolan Committee's seven principles of public life (selflessness, integrity, objectivity, accountability, openness, honesty and leadership).

Trustees are required to attend 4 Board meetings a mix of on-line and in-person meetings. Each meeting lasts about 2½ hours. There are 2-3 other meetings a year where staff and trustees work together to focus on specific topics. Reading and preparation time ~~are~~ **is** also required. You are encouraged to attend exhibition openings and events and to fulfil your role as an ambassador for our work within your networks. You should also be willing to contribute advice on your specific area(s) of experience / expertise throughout your term of office.

About Llantarnam Grange

Llantarnam Grange presents exhibitions and an extensive programme of education and engagement with the local community and our partners across Wales and the UK. Opened in 1966, we are located in a 19th Century manor house in the centre of Cwmbran. The building houses gallery spaces, a craftshop, café, and education and meeting rooms. We have engaged with audiences of up to 45,000 a year in our projects at the centre, other venues and in outreach activities. The love that our audiences have for the building and the activities which take place within it has meant we've remained at the forefront of the artistic and social community in Torfaen for over 50 years.

We have created a Digital Venue to further support our audiences and to extend our reach beyond the four walls of our Victorian home and into the lives of others. A key future commitment of ours is to develop the building itself, to increase its capacity, and radically improve access.

Our **vision** is to create a community that celebrates and supports talent and well-being in the visual arts, across Wales. Our **mission** is to support and inspire artists and audiences through creative learning, providing a place for civic engagement for the well-being of our communities, sharing the work of leading visual artists and makers from across Wales, the UK and internationally.

Our strategic business plan is available upon request.

Our governance structure

Llantarnam Grange is an incorporated charity, governed by a voluntary board of trustees. There are a maximum of nine Trustees that are appointed by the board of Llantarnam Grange, and a maximum of five that are appointed by the Borough and local Community Councils.

We also have a Youth Advisory Panel. Established in 2021, the 7 volunteers were recruited from our Criw Celf and Portal programmes. They enthusiastically support our work by offering ideas and solutions through practical activities and workshops. Their opinions are vital to our future because so much of our work is centred around supporting the creative development of young people.

Terms of Appointment

To start from 01 February 2024, for a term of three years, renewable once. This is a voluntary position and is not remunerated. Expenses can be claimed for attending meetings.

Further information

If you would like to have an in-confidence, informal conversation about becoming a trustee, please get in touch with Steph Burge, our Chair at steph.burge@outlook.com

How to apply

Please submit your CV, a covering letter, and the equality and diversity monitoring form available by [clicking on this link](#) to Steph Burge, Chair, at steph.burge@outlook.com or by post to Steph Burge, Chair, Llantarnam Grange Arts Centre, St David's Road, Cwmbran, Torfaen, NP44 1PD

- **Application deadline** 10am Monday 15 January 2024
- **Interviews** with the Chair, Treasurer and one trustee, Tuesday 23 January 2024
- **Commencement** 01 February 2024